

**Southern Maryland Workforce Investment Board
Tri-County Council for Southern Maryland
Waldorf, MD
September 10, 2015**

Minutes

Members Present: Mike Benton (Chair), Kelly Williams, Marcia Keeth, Edie McGreevy, Doris Cammack-Spencer, Larry Greenhill, John Hartline, Laurel James, Todd Leitch, Christi Lombardi, Cindy Rauner, Cheri Swailes, Kelly Winters, Stephanie Witte

Members Absent: Darlene Breck, Debra Clark, Stacey Cook, Robin Cullers, Alan Crawley, Francisco Kuidlan, Bill Scarafia, Raveen Taylor, Carrie Willmore, James Yuhase, Therese Wolf

Staff Present: Ruthy Davis, Michelle DeSoto, Lindsey Almond, Pam Wilkerson, Norma Dorsett, Leonard Greene, Eleanor Nelson

Mission Moment Guest: Wesley Williams

CALL TO ORDER

The meeting was called to order at 8:13 am by Mike Benton, Chairman

WELCOME

Mike opened the meeting with a welcome and acknowledgment of the attendees.

MISSION MOMENT

Wesley Williams, BAE Systems Analyst, is a Job Match Program Alumni. Mr. Williams was in the military for 22 years. The Job Match program gave him the skills and confidence. When unemployed found that employers were looking for certification rather than a degree. WIOA helped get him his Security+ certification and was successful in finding employment.

APPROVAL OF MINUTES

A motion to approve the December 10, 2015 SMWDB minutes was made by Kelly Williams, seconded by Christi Lombardi and carried.

COMMITTEE REPORTS (CONSENT AGENDA)

A motion to approve the Committee Reports (Consent Agenda) was made by Christi Lombardi, seconded by Edie McGreevy and carried.

STANDING COMMITTEE

Standing Committee Reports were presented.

Youth & Young Adult Advisory Committee: Edie McGreevy, Chair reported that the Youth team is continuing its work on the 2016 Summer Youth Employment Program. The goal is to have everything ready to launch by 30 April. The new Work Based Learning program is a 6-week paid internship with the option to hire. Outreach is taking place within community to help target out-of-school youth and eligible summer youth. Working on partnerships with Prince George's and Anne Arundel Counties to make sure youth do not fall through cracks.

Strategic Business Engagement Committee: Marcia Keeth, Chair reported that the committee met and discussed having industry specific panels to interview business leaders on their workforce challenges and needs. She spoke about how they are going to reach out to businesses, target industries, meet one-on-one and conduct an online survey. Will focus on five top industry sectors: hospitality, construction, healthcare, IT, and manufacturing. Questions like what certifications are

needed? What are the needs for our area? Expectations? The committee also wants to provide value to businesses that participate.

Workforce Accessibility Committee: Pam Wilkerson noted that the committee conducted an architectural compliance survey of the new Lexington Park AJC. Main issues include no handicap parking and accessibility; this would be a landlord issue. Official report has been given for review. Second sub-committee is programmatic based to help staff interacting with individuals. Looking at having the training held during spring retreat. The committee may move outside of mission as goals change over time. Potentially establishing a tool for employers for ADA, like “consultants” for businesses.

Next Standing Committee Meeting Dates:

- Workforce Accessibility Committee: TBD
- Strategic Business Engagement Committee: March 16, 2016
- Youth & Young Adult Advisory Committee: March 15, 2016

SOUTHERN MD JOBSOURCE NEWS

- Lexington Park AJC (St. Mary’s County) – opening on March 28, 2016
- Project Open Doors – recruiting 10 future business owners who will participate in a hands-on 10 week boot camp
- Nine Innings of Networking – June 27, 2016 at Regency Furniture Stadium from 1:00 - 5:00 p.m. Business2Business Reception at 6:00 p.m. Over 1800+ jobseekers last year.
- WIOA Planning Regions – Maryland has temporarily designated all 12 local areas as regions, effective only until July 1, 2016. The State will revise the plan to re-designate planning regions after further discussions between State and local partners and additional guidance is provided. The TCC Executive Board has drafted a letter to be sent to Secretary Schulz recommending that Southern Maryland remains its own planning region.

CALL TO ACTION

Ruthy will be send out Project Open Doors flyer, Lexington Park address, Social Media links – ‘Be our Digital Ambassadors’, and Nine Innings of Network Save the Date to Board members.

PUBLIC COMMENT

No Public Comments.

Next meeting for the SMWDB is scheduled for June 9, 2016. Location is TBD.

The meeting was adjourned at 9:45 a.m.