

**Southern Maryland Workforce Development Board Meeting  
Tri-County Council for Southern Maryland  
Prince Frederick, MD  
March 14, 2019**

**Minutes**

**Members Present:** Kelly Williams, Robin Cullers, Marcia Keeth, Edie McGreevy, Marcia Chase, Dr. Rich Fleming, Larry Greenhill, Christy Lombardi, Dr. Maureen Murphy, Doris Cammack-Spencer, Mark Wilding, Stephanie Witte, Therese Wolf

**Members Absent:** Michelle Nicholson, Suzie Miller, Stacey Cook, Alan Crawley, Pennie Drinkard, Seth Erlin, Michael Ghosh, Tracy Latham, Daniel Palliparambil, Cindy Rauner, Mike Scott, John Hartline

**Guests Present:** Ken Lemberg, Marivic Alonzo, Michelle Stewart, Sheila Zattau

**Staff Present:** Ruthy Davis, Belinda Denton, Jobina Brown, Sandra Spence, Sandy Faucheux, Rodney Giles, Toni Gorman, Melinda Bowling

**CALL TO ORDER**

The meeting was called to order at 9:07am by Kelly Williams, Vice-Chair.

**WELCOME AND INTRODUCTIONS** Kelly opened the meeting with a warm welcome and acknowledgement of attendees. Introductions were made among all in attendance.

**BUSINESS**

- A quorum was established.
- A motion to approve the minutes from the December 13, 2018 meeting was made by Dr. Maureen Murphy, seconded by Marcia Keeth and carried.
- A motion to approve the consent agenda documents was made by Marcia Chase, seconded by Christy Lombardi and carried.

**WIOA Core Partner Programs:**

Ruthy Davis reported that, per the local plan, technical assistance would be given to board members regarding the WIOA core partners and their programs, building on the brief introduction partners given at the March 8, 2018 Board Orientation.

Five Core Partners:

- Title I-Adults, Dislocated Workers, and Youth as well as the board
- Title II-Adult Education & Literacy
- Title III-Wagner Peyser
- Title IV-Rehabilitation Act Program
- TANF-included as a core partner due to appointment by the Governor

**Title I-Adult, Dislocated Workers & Youth Programs - *Ruthy Davis***

Identified what those services include, who they support and where they can be found.

**Success Stories:**

- Hobby Lobby, Lexington Park, MD. Recruitment set up, over 600 individuals attended, store staffed from recruitment.

- Kelsey Z- single mother of 6-month-old, dreamt of working in the Healthcare Industry. We assisted her financially to obtain certifications, and she is now employed with St. Mary's Medstar Hospital.

## **Title II-Adult Education & Literacy Programs - *Eddie McGreevy***

Identified what Title II is, who they support, what services they provide and where the services are located. Services provided include GED preparation and testing, National External Diploma Program (NEDP), and English as a Second Language instruction.

### **Success Story:**

Ben went through the NEDP, graduated at 65 years old, and is now enrolled at CSM in prelaw.

Provided statistics on those being served through ABE (Adult Basic Education) and ESL (English as a Second Language).

## **Title III: Wagner-Peyser Employment Services Programs – *Meredith Alonso***

Identified where they are located, what services they provide, who they support. Services include workshops, partnering with other programs, job search, resume building, referrals to businesses.

### **Success Story:**

At a TCCSMD recruitment, a jobseeker was referred to the business. The business was happy with their skill set, and the individual was hired.

## **Title IV: Rehabilitation Act Program - *Michelle Stewart***

Identified their services, along with their service priorities, Pre-ETS eligibility, partnership training, working while retaining disability benefits, and their exit process & follow-up.

Category 1 - Most significant disability

Category 2 - Significant disability

Category 3 - Non-severe disability

### **Success Story:**

Consumer wanted CDL training. Obtained training and support by numerous partners and is now employed by VanGo.

## **TANF Training & Employment Programs - *Toni Gorman***

Provided and overview of what TANF is, identified the program's process, identified services including workshops and placement statistics.

### **Success Story:**

Stacy is a non-custodial parent now employed at Safeway. Anna single parent, was placed in a volunteer capacity at Project Echo, was then offered the job as an employee making \$15 with Project Echo was then offered a position with DHS/Prince Frederick office as an Administrative Assistant.

Rodney Giles offered additional insight into the program and Toni's services. Spoke about an innovative Online training site: Common Ground.

### **Governor's Workforce Development Board - Ken Lemberg**

Began with question & answer session along with an introduction and his career history. Provided insight into his current role on the Governor's Workforce Development Board as part of a staff of 4. Provided a success story on a product they are developing to allow job seekers to zoom in on local employers and their workforce requirements.

### **Announcements**

- 8<sup>th</sup> annual Hiring event April 30, 2019 at Hollywood VFD
- June Board Meeting- very important- WIOA compliance issues: Revision of Local Plan, MOU and RSA. Votes needed on all 3 at the June meeting. June 13 in St. Mary's County TBD. Marcia Chase will check availability of conference space at her facility.
- Summer Youth- Jobina Brown reported on the 6-week program in detail including eligibility and process and detailed the benefits to the business and to youth. She highlighted that this program is at no expense to the businesses. The program runs June 24<sup>th</sup> -August 16<sup>th</sup>.

### **Public Comment:**

None

**Adjournment:** A motion to adjourn was made by Robin Cullers, seconded by Marcia Chase and passed. The meeting was adjourned at 11:20 am.