

**Southern Maryland Workforce Development Board Meeting  
Tri-County Council for Southern Maryland  
Prince Frederick, MD  
June 13, 2019**

**Minutes**

**Members Present:** Michelle Nicholson, Kelly Williams, Robin Cullers, Marcia Keeth, Michelle Stewart for Suzie Miller, Marcia Chase, Stacey Cook, Alan Crawley, Dr. Rich Fleming, Michael Ghosh, Larry Greenhill, Tracy Latham, Cindy Rauner, Mike Scott, Doris Cammack-Spencer, Mark Wilding, Stephanie Witte, John Hartline

**Members Absent:** Edie McGreevy, Pennie Drinkard, Seth Erlin, Christy Lombardi, Dr. Maureen Murphy, Daniel Palliparambil, Therese Wolf

**Guests Present:** Sgt. Joshua Underwood, Jay Haines, Rico Nelson

**Staff Present:** Ruthy Davis, Belinda Denton, Jobina Brown, Sandy Fauchaux, Rodney Giles, Melinda Bowling, Pam Wilkerson, Greg Holtz

**CALL TO ORDER**

The meeting was called to order at 9:07am by Michelle Nicholson, Chair.

**WELCOME AND INTRODUCTIONS** Michelle opened the meeting with a warm welcome and acknowledgement of attendees. Introductions were made among all in attendance. Michelle recognized our host of the meeting, NSI, Inc., as recipient of “Member of the Year Award” by The Patuxent Partnership.

**BUSINESS**

- A quorum was established.
- A motion to approve the minutes from the March 14, 2019 meeting was made by Marcia Keeth, was seconded, and carried.
- A motion to approve the consent agenda documents was made by Dr. Rich Fleming, seconded by Stacey Cook and carried.
- A motion to approve the Local Plan Revision was made by Marcia Chase seconded by Marcia Keeth and carried.

**RE-ENTRY – PAST, PRESENT & FUTURE**

***Pam Wilkerson, Workforce Operations Manager, Tri-County Council for Southern Maryland*** briefed the Board on “Re-Entry,” what it is, how it impacts the community and more specifically, its impact on individual families. Today’s board presentation is focused on men who are justice involved, returning citizens, how they impact the workforce, and how our programs assist these individuals and employers.

***Greg Holtz, Re-Entry Programs Coordinator, Tri-County Council for Southern Maryland*** provided an overview of his role as Re-Entry Coordinator and the program we currently provide to justice involved individuals and those that partner with us.

***Jay Haines, Classification Supervisor, Calvert County Detention Center-*** Mr. Haines provided an overview of his role in the Re-Entry program at the detention center. He explained their “mission statement at the detention center is to have every individual re-enter the community better then when they arrived at the detention center.”

**Sgt. Joshua Underwood, Re-Entry Coordinator, Calvert County Detention Center-** Sgt. Underwood provided a brief overview of his role, the Re-Entry program, and partners in the program. He described the challenges they have discovered and the progress that has been made with the Justice Involved citizens through the Re-Entry program. Sgt. Underwood emphasized the positive impact the TCCSMD Re-Entry program, along with other partnerships, is having on the Justice Involved citizens.

**MISSION MOMENT- Rico Nelson, Former Justice Involved Participant, Farming 4 Hunger**

Greg Holtz, TCCSMD Re-Entry Programs Coordinator, introduced Mr. Nelson; a prior Justice Involved Participant and Re-Entry Program participant. Mr. Nelson shared a testimony of his life prior to becoming a Justice Involved individual and the positive impact the Re-Entry Program has had on him as a returning citizen. Mr. Nelson is employed with Farming 4 Hunger, currently speaks at local schools and volunteers his time with troubled youth.

**Announcements**

- **Jobina Brown, Youth Services Manager, Tri-County Council for Southern Maryland-** provided an update on the Summer Youth Employment Program.
  - 61 opportunities for positions: 35 in Charles, 18 St. Mary's and 8 in Calvert
  - 6 week program
  - No more than 35 hours per week
  - \$11.00 per hour
- **Belinda Denton, Business Engagement & Development Manager, Tri-County Council for Southern Maryland-** provided an update on the Cyber Security Sector Partnership Alliance.
  - First meeting was held in May, next will be next week.
  - 11 business and numerous resource partners attended
  - Workforce is supporting, not driving it.
  - Common barriers between businesses is the lack of being able to obtain security clearances and finding the individuals for the positions
  - 4 meetings are currently scheduled; May, June, September and October.
- **John Hartline, Executive Director, Tri-County Council for Southern Maryland-** invited all attendees to the Full Council meeting tonight.
  - Rick Gordan- head of Governor's Office of Rural Broadband will be the Keynote Speaker.
  - Moving forward with a project in Southern Md. involving SMECO and Rural Broadband
- **Ruthy Davis, TCCSMD, Director Regional Workforce & Business Development-** Ruthy provided an update on the opening of the Prince Frederick AJC. Current schedule is to move in, in July, with a Grand Opening to follow.

**Public Comment:**

No public comment.

**Adjournment:** A motion to adjourn was made by Kelly Williams, seconded by Marcia Keeth and passed. The meeting was adjourned at 10:45 am.